



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
SYBIL BRAND COMMISSION FOR INSTITUTIONAL
INSPECTIONS
KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 372
LOS ANGELES, CA 90012
<http://sbc.lacounty.gov>**

Wednesday, September 25, 2013

10:00 AM

AUDIO LINK FOR THE ENTIRE MEETING. (13-4548)

Attachments: [AUDIO](#)

Present: Chairperson Eleanor R. Montaña, Vice Chairperson Frank S. Bacio,
Commissioner Barbara Bigby, Commissioner Cheryl Grills Ph.D. and
Commissioner Donald S. Andrews

Excused: Commissioner Anne S. Hill and Commissioner Susan Burton

Staff Present: Bolaji Famuyiwa, Jenny Kimbell and N'nette Williams

Call to Order. (13-4403)

Chairperson Montaña called the meeting to order at 10:01 a.m.

**Chairperson Montaña led in the Pledge of Allegiance, followed by a
moment of silence. Commissioner Grills joined the meeting at 10:10 a.m.**

I. ADMINISTRATIVE MATTER

1. Approval of the September 18, 2013 Minutes. (13-4404)

**On motion of Commissioner Barbara Bigby, seconded by Commissioner
Donald S. Andrews and unanimously carried, the minutes of September 18,
2013 were approved.**

Attachments: [SUPPORTING DOCUMENT](#)

II. REPORTS

2. Chairperson's Report on various items for September 25, 2013. (13-4405)

Chairperson Montaña shared the following Newspaper Articles:

Los Angeles Times:

- **Overseeing the Sheriff (September 24,2013)**
- **500 L.A. Inmates to go to Taft (September 25, 2013)**

Attachments: [SUPPORTING DOCUMENT](#)

3. Treasurer's Report for September 25, 2013. (13-4406)

Vice Chairperson Bacio reported that the current bank statement balance of the Commission's Charitable Fund remains at \$625.96.

4. Staff Report on Correspondence Received, and Department Representative Reports for September 25, 2013. (13-4417)

Staff distributed a revised report that was generated based on the Commission's meeting with representatives from the Department of Children and Family Services (DCFS) and Probation Department (Probation), to come up with recommendations regarding the collaboration of efforts between all three entities in the inspection of the group homes. A brief discussion ensued after a review of the report. This item will be placed on the next meeting's agenda for further action.

5. Review of Group Home Compliance Monitoring Audit Reports presented on September 25, 2013. (13-4418)

In Compliance:

- **Chairperson Montaña and Commissioner Andrews visited Optimist Boy's Home, Page 29, # 5, on September 23, 2013.**
- **Vice Chairperson Bacio visited Luvlee's Residential Care, Page 25, #2, on September 12, 2013.**

6. Commissioners' Reports on Group Home and/or Detention Facilities Inspections from September 19, 2013 to September 24, 2013. (13-4419)

During the reporting period, the following Group Homes/Facilities were reported as being in satisfactory conditions:

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- **Chairperson Montañó and Commissioner Andrews visited Optimist Boy's Home, Page 29, #5, on September 23, 2013.**
 - **Chairperson Montañó and Commissioner Andrews visited Children's Home of Southern California, Page 7, #4, on September 24, 2013.**
 - **Commissioners Bigby and Hill visited Penny Lane, Page 14, #2, on September 20, 2013.**
 - **Commissioners Bigby and Hill visited Five Acres, Page 17, #3, on September 24, 2013.**
 - **Commissioner Grills visited Sand Hill Group Home, Page 37, #1, on September 24, 2013 and reported although the facility was in satisfactory condition, the following needs improvement:**
 - **Needs and Services were not available for review**
 - **Mattresses in three bedrooms need to be replaced**
 - **Bathtub needs resurfacing, tiles and shower need cleaning and door needs to be replaced**
 - **Back burner on stove needs knob**
 - **Medication needs double lock**

III. MISCELLANEOUS

Matters Not Posted

7. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Committee subsequent to the posting of the agenda. (13-4420)

Discussion and action on the consistency of Commissioners issuing Corrective Action Forms to non-satisfactory group homes to be placed on next week's agenda.

Public Comment

8. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (13-4421)

There were no members of the public present to address the Commission.

Adjournment

9. Adjournment for the meeting of September 25, 2013. (13-4422)

There being no further business, Chairperson Montaña adjourned the meeting of September 25, 2013 at 11:17 a.m.